OHIO DEPARTMENT OF TRANSPORTATION

CENTRAL OFFICE, 1980 W. Broad St., P.O. Box 899, Columbus, Ohio 43216-0899

Date: July 16, 2010

To: All Current Subscribers to the Real Estate Policies and Procedures Manual, Electronic Mailing List

Re: Real Estate Policies and Procedures Manual, Section 3100

The Real Estate Policies and Procedures Manual, **Section 3100 Right of Way Plan Manual** has been revised. Significant revisions are noted below. Changes should be incorporated on all projects that have not yet been submitted for Final Right of Way Plan Review.

Section 3106.2 Centerline of Right of Way and Boundary Monumentation has been expanded to clarify the purposes of monumentation along the centerline of right of way and boundary corners for right of way projects.

Section 3108.2 Centerline Plat Sheet Part 2C Monument Table has been updated to clarify those monuments that must be set and/or reset during construction and to ensure that the right of way designer is transferring the appropriate quantities to the construction plans. The guidance in this section now reflects the ODOT Monument Setting Policy as described in the August 20, 2007 memo distributed by the Office of Production.

Appendix A Section 3108.2 Centerline Plat Sheet Monument Table has been revised to include right of way monuments that are expected to be destroyed during construction.

Appendix K Monument Setting Policy has been added to convey the ODOT approach for monumentation to those preparing ODOT right of way plans.

Revised sections of the manual may be obtained through the following link:

http://www.dot.state.oh.us/Divisions/ProdMgt/Production/row/Pages/ROW_Manual_Revision_History.aspx

Additional design and construction information is available from the ODOT Design Reference Resource Center (http://www.dot.state.oh.us/drrc/). The DRRC site can also be used to sign up for mailing lists for additional ODOT publications.

We welcome any comments or suggestions you may have regarding the Real Estate Policies and Procedures Manual, Sections 3100, 3200 and 3300 or the overall Right of Way Plan Process. Please address any concerns to:

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Respectfully

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